MASON COUNTY FIRE PROTECTION DISTRICT NO. 4
FIRE COMMISSIONERS MEETING AGENDA

Wednesday, March 15, 2023 @ 9:00 a.m.

CALL TO ORDER:

PUBLIC COMMENTS:

MINUTES: Regular meeting, March 1, 2023

FINANCIAL REPORT:
February 24, 2023: $16,580.81 warrants 604006656 – 604006673
General Operating Expenses: $16,580.81

March 8, 2023: $138,409.42 warrants 604006674 – 604006723
Personnel Benefits $50,607.51 Salaries & Wages $75,593.24,
General Operating Expenses: $12,208.67

COMMUNICATIONS:
- Commissioners
- Chief
- Office Manager

CHIEF'S REPORT:
- Chief Rudolph

UNFINISHED BUSINESS:
-

NEW BUSINESS:
- Appreciation get-together
- Executive Session

GOOD OF THE ORDER:

Chairman Hirschi called the meeting to order at 9:05 a.m. Present: Commissioners Bennett, Sypnicki, and Hirschi. Lisa Brengan was present as minute-taker.

PUBLIC COMMENT: None

MINUTES: Commissioner Bennett **MOTIONED**: to approve the minutes of the March 1, 2023, regular meeting as presented **SECOND**: Commissioner Sypnicki. Unanimous vote. **Motion passes.**

FINANCIAL REPORT:

Expenses presented for review:

February 24, 2023: $16,580.81 warrants 604006656 – 604006673

General Operating Expenses: $16,580.81

March 8, 2023: $138,409.42 warrants 604006674 – 604006723

Personnel Benefits $50,607.51 Salaries & Wages $75,593.24,

General Operating Expenses: $12,208.67

Expenditures & Revenues through current were handed out and reviewed.

Commissioner Bennett **MOTIONED**: to approve vouchers as presented. **SECOND**: Commissioner Hirschi. Unanimous vote. **Motion passes.**

COMMUNICATIONS: The Journal featured an article & photo of Chief Rudolph reading to the Southside 1st graders. Chief Rudolph stated that "TV is steak".

CHIEF REPORT: Attached.

Chief Rudolph presented a reorganization of the part-time FF/EMT program to the commissioners. The district currently employs 6 part-time positions, this new plan would have the 6 current personnel who are interested in full-time apply and test for three full-time positions. The remaining 3 part-time position's shifts will be re-arranged as well. Q&A and discussion took place.
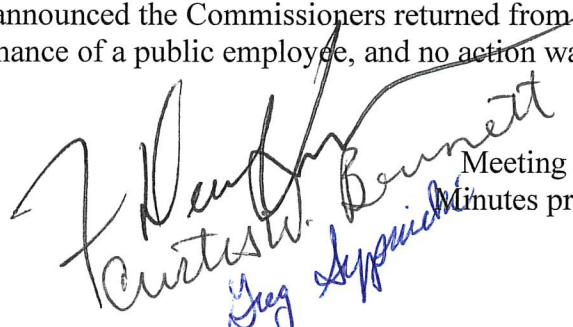
Commissioner Bennett **MOTIONED**: to adopt Chief's re-organization of the part-time program to hire 3 of the part-time internal personnel to full-time positions. **SECOND**: Commissioner Sypnicki. Unanimous vote. **Motion passes.**

Chief Rudolph handed out a 2022 Annual Report that he created, it will be posted on the website.

UNFINISHED BUSINESS:

NEW BUSINESS: Appreciation get-together. Commissioners want to bring the personnel and their families together in appreciation for all their steady, hard work. It was decided we would get together Sunday, May 21st at 4:00 p.m. Food trucks or BBQ are the choices, Lisa will work on securing food.

Chairman Hirschi called an **EXECUTIVE SESSION** at 9:43 a.m. to discuss the performance of a public employee; Hirschi announced the session would run 20 minutes. In session were the commissioners, and Chief Rudolph. At 10:04 a.m. Chairman Hirschi announced the Commissioners returned from **EXECUTIVE SESSION** where they discussed the performance of a public employee, and no action was taken.

Meeting adjourned at 10:04 a.m.

Minutes prepared by Lisa Brengan

Mason County Fire District 4

Fire Chiefs Report

March 15, 2023

Total Incidents: 305	EMS: 189	Fire: 116
Dist 13: 15	Dist 13 Transports: 3	Overlapping: 73/23.93%
Aid Given: 28	Aid Received: 103	Calls w/o Aid: 202

Assistant Chief Report

664 Fire Training Hours / 45 EMS / FF2 class is a go with 4 FF from Mason 4

Fire Chiefs Report

AC Jenkins resignation, will post position April 1st
SAFER Grant request for 120k pending approved, request for 53k pending
Second batch of policy acknowledgements received, next assignment April 1st
Helmets and boots are ordered.
Electronic platform for staffing and overtime callback will be in place April 1st
Station cleaning will be completed in March, 46 and 41 nearly complete

Fire Chief