

**MASON COUNTY FIRE PROTECTION DISTRICT NO. 4  
FIRE COMMISSIONERS MEETING AGENDA**

Wednesday, June 17, 2020 @ 8:00 a.m.  
via ZOOM

**CALL TO ORDER:**

**PUBLIC COMMENTS:**

**MINUTES:** Regular meeting June 3, 2020

**COMMUNICATIONS:**

- Commissioners
- Chief/Assistant Chief
- Office Manager

**ASSOCIATION REPORT** - not meeting during COVID-19

**IAFF REPORT –**

**CHIEF'S REPORT:**

- Chief Burbridge
- AC Jenkins

**UNFINISHED BUSINESS:**

- Office Assistant
- EMS Levy – Taniant tasks

**NEW BUSINESS:**

- Construction projects of interest

**GOOD OF THE ORDER:**

**BVFF MEETING NEEDED!**

**MASON COUNTY FIRE PROTECTION DISTRICT NO. 4**

Fire Commissioners Meeting Minutes via ZOOM

June 17, 2020

Chairman Hirschi called the meeting to order at 8:00 a.m. Present: Commissioners Hirschi, Bennett and Plews. Lisa Brengan was present as minute-taker.

**MINUTES:** Commissioner Bennett **MOTIONED:** to approve the minutes of the May 20, 2020 regular meeting **SECOND:** Commissioner Plews. Unanimous vote. **Motion passes.**

**PUBLIC COMMENT:** None

**IAFF REPORT:** No report per Captain Seals

**COMMUNICATIONS:** Chief Burbridge received a thank-you card from Colony Surf Club, Inc. for our assistance on a fire that we responded mutual aid.

**CHIEF'S REPORTS:**

**Chief Report:**

- Currently 41 positive COVID cases in Mason County.
- Mason Co. has applied for Phase 3. 4 cases are active with one death.
- ProPhoenix personnel will be at Macecom next week, training and Q & A.
- Have relaxed the I.C.S.O. position as of yesterday, due to low numbers. Position has been relaxed after monitoring anticipated spike from social gatherings.
- Reimbursement up to end of May has been approved. \$144,399.60.
- Considering De-mobe Plan for AAC position, should be next BOC meeting.
- BOC return to normal meetings on approval of Phase 3?

**AC Report:**

- Total incidents through June 17, 2020: 627
- Total incidents through June 17, 2019: 639
- Total EMS calls through June 17, 2020: 419
- Total EMS calls through June 17, 2019: 389
- Total transports through June 17, 2020: 147
  - IFT: 39
- Total transports through June 03, 2019: 91
- Mason County is primary for Wildland Mobe June 14-20.
- About half the staff is able to Mobe at different times throughout the summer while the other half is remaining to backfill shifts.
- AC will be on leave and unreachable (backpacking) June 23-June 30.

*Curtis W. Bennett  
Justin Hirschi  
Gary Plews*

**UNFINISHED BUSINESS:**

**Office Assistant:** Commissioners stated they would like to see a plan in motion to bring on assistant.

**Re-designing Volunteer Association** – nothing new to report.

**EMS Levy – Taniant tasks** – The finishing touches are being put on the newsletter that will be mailed out. The email newsletter is ready to publish, we had 12 people sign up, just beginning the campaign to get sign-ups. Web page content regarding the EMS Levy is ready to go and finishing up the informational brochure. Siren's birthday party is being planned for Sunday, July 19<sup>th</sup> from 2-4 p.m., designing it to be a drive-thru event.

Discussion about when to re-open the station to the public. Will discuss more when in Phase 4. Will determine if Zoom or in-person meeting for July 1<sup>st</sup> once we know if Mason County is approved for Phase 3.

Meeting adjourned at 8:50 a.m.  
Minutes prepared by Lisa Brengan