

**MASON COUNTY FIRE PROTECTION DISTRICT NO. 4
FIRE COMMISSIONERS MEETING AGENDA**

Wednesday, March 4, 2020 @ 3:00 p.m.
Station 41

CALL TO ORDER:

PUBLIC COMMENTS:

MINUTES: Regular meeting: February 18, 2020

Collect Commissioner time sheets for February

ASSOCIATION REPORT: March meeting will be held 3/10/2020

IAFF REPORT:

FINANCIAL REPORT:

- vouchers

COMMUNICATIONS:

- Commissioners
- Chief/Assistant Chief
- Office Manager

CHIEF'S REPORT:

- Chief Burbridge – on vacation
- AC Jenkins

UNFINISHED BUSINESS:

- Re-designing Volunteer Association
- EMS Levy – Resolution for August ballot

NEW BUSINESS:

- Construction projects of interest

GOOD OF THE ORDER:

MASON COUNTY FIRE PROTECTION DISTRICT NO. 4

Fire Commissioners Meeting Minutes

March 4, 2020

Chairman Hirschi called the meeting to order at 3:05 p.m. Present: Commissioners Hirschi, Bennett and Plews; Lisa Brengan was present as minute-taker.

MINUTES: Commissioner Bennett **MOTIONED:** to approve the minutes of the February 19, 2020 regular meeting **SECOND:** Commissioner Hirschi. Unanimous vote. **Motion passes.**

FINANCIAL REPORT: Expense accounts payables in the amount of \$14,131.87 vouchers 604003816 – 604003850, dated 2/7/20; \$107,155.48 vouchers 604003851 – 604003895, dated 2/14/20; \$22,738.81 vouchers 604003896 – 604003921, dated 02/28/20 were reviewed.

Commissioner Bennett **MOTIONED:** to approve payment of vouchers as presented. **SECOND:** Commissioner Plews. Unanimous vote. **Motion passes.**

Collected Commissioners February time sheets.

ASSOCIATION REPORT: The Association will meet next week, March 10, 2020.

IAFF REPORT: Per Capt. Seals, nothing new to report.

COMMUNICATIONS: The District received a thank-you letter from the United Way for our contribution to their annual Valentine's auction. Shelton Mason Chamber sent a card congratulating the District on 70 years. Audit exit is scheduled for Friday, April 24; specific time tbd.

CHIEF'S REPORTS:

AC Jenkins:

- Total incidents through March 4, 2020: 270
- Total incidents through March 4, 2019: 292
- Total EMS calls through March 4, 2020: 178
- Total EMS calls through March 4, 2019: 175
- Total transports through March 4, 2020: 52
 - Including 11 IFTs
- Total transports through March 4, 2019: 47
- Calling people from hiring list
- Setting up ride a longs and interviews for new part time list
- Setting up ride a longs and interviews for volunteers
- Operations is following all CDC, Mason County EMS, and WA DOH information and protocols. Per Dr. Hoffman, if the EMS provider was wearing all appropriate PPE as outlined and have **NO** symptoms, they **DO NOT** need to be quarantined for the 14 days.
- Currently no known cases of COVID-19 in Mason County. Anticipating first case in 1-3 days. If you need to share information please obtain it from the Mason County Public Health, CDC, or WA DOH.
- What would you like to know for next time?

Handwritten signature and initials in red ink, possibly reading 'cup' and 'JIP'.

UNFINISHED BUSINESS:

Re-designing Volunteer Association – Commissioner Hirschi has a phone call in to Lake Wenatchee to ask about the make-up of their Association and to discuss their model.

EMS Levy – Taniant tasks: Lisa handed out the Resolution from our last EMS Levy for the Commissioners to take home and review; any suggested changes are to be emailed to Lisa, we will hopefully have a complete document ready for the next meeting. Commissioner Hirschi emailed our past slide show representing our past, present & future to Tammy with Taniant so she can revise for our current levy. He would like input from personnel for the revision and will like to see a run-through during the next commissioner meeting on March 18 with as many audience members as possible. Lisa will send out an allhands email requesting participation.

NEW BUSINESS:

Meeting adjourned at 3:52 p.m.
Minutes prepared by Lisa Brengan

Curtis W. Bennett
Dean W.
Gary Plens