

**MASON COUNTY FIRE PROTECTION DISTRICT NO. 4  
FIRE COMMISSIONERS MEETING AGENDA**

Wednesday, June 15, 2022 @ 11:00 a.m.

**In-person or Zoom**

**CALL TO ORDER:**

**PUBLIC COMMENTS:**

**MINUTES:** Regular meeting, May 18, 2022

**FINANCIALS:** approval of vouchers

**COMMUNICATIONS:**

- Commissioners
- Chief/Assistant Chief
- Office Manager

**CHIEF'S REPORT:**

- Chief Rux
- AC Jenkins

**UNFINISHED BUSINESS:**

- Squaxin Tribal relations
- Levy update

**NEW BUSINESS:**

**GOOD OF THE ORDER:**

**MASON COUNTY FIRE PROTECTION DISTRICT NO. 4**

Fire Commissioners Meeting Minutes – **In person or Via Zoom**

June 15, 2022

Vice Chairman Hirschi called the meeting to order at 11:00 a.m. Present: Commissioners Bennett, and Hirschi. Commissioner Plews was excused. Lisa Brengan was present as minute-taker.

**PUBLIC COMMENT:** none.

**MINUTES:**

Commissioner Bennett **MOTIONED:** to approve the minutes of the May 18, 2022 regular meeting as presented **SECOND:** Commissioner Hirschi. Unanimous vote. **Motion passes.**

**FINANCIAL REPORT:** Expense accounts payables in the amount of

\$13,103.14 vouchers 604005939– 604005956, dated 5/6/22;  
\$3,530.88 vouchers 604005957 – 604005969 dated 5/17/22;  
\$100,547.61 vouchers 604005970 – 604006003 dated 5/19/22;  
\$6,094.56 vouchers 604006004– 604006012, dated 5/23/22;  
\$38,256.57 vouchers 604006013 – 604006024 dated 6/1/22;  
\$104,757.99 vouchers 604006025 - 604006057 dated 6/7/22, were reviewed.

Commissioner Bennett **MOTIONED:** to approve vouchers as presented. **SECOND:** Commissioner Hirschi. Unanimous vote. **Motion passes.**

**COMMUNICATIONS:** Commissioner Bennett reported from the WFCA Seminar; treat people right and hire a grant writer!

**CHIEF’S REPORTS:**

AC Jenkins & Chief Rux: Report attached.

Chief Rux presented a Testing Process for hiring and establishing a hiring list.

1. Application period of 2 weeks; application packet will include: application, cover letter, and resume.
2. Assessment Center.
3. Interview including officers, FF’s & Admin.
4. Chief’s interview.
5. Hire.

Commissioner Bennett **MOTIONED:** to accept the testing process as presented. **SECOND:** Commissioner Hirschi. Unanimous vote. **Motion passes.**

**UNFINISHED BUSINESS:**

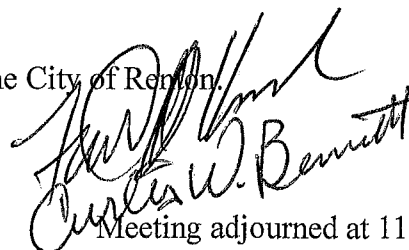
**Squaxin Tribal Relations:** AC Jenkins is in contact with the new DEM manager, Kelly. Wellness Fair is Friday, June 17 from 3-6 if commissioners would like to make a showing and interact with the attendees. Fire District 3 commissioners want to meet with commissioners to discuss “helping each other”. Commissioner Hirschi will coordinate the meeting and let Lisa know when/where.

**Strategic Plan:** Chief has asked CO’s for 1,3 & 5 year needs/wants list to be given to him at the June CO meeting on the 28<sup>th</sup> to incorporate into the plan.

**Lid Lift:**

**NEW BUSINESS:** FF/EMT Ben Wright has a conditional offer with the City of Renton.

**GOOD OF THE ORDER:** nothing to report.



Meeting adjourned at 11:29 a.m.  
Minutes prepared by Lisa Brengan

# Mason County Fire District 4

## Fire Chiefs Report

June 15, 2022

Total Incidents: 660	EMS: 460	Fire: 180
Aid Given: 16	Aid Received: 14	Overlapping: 130/20.28%

### Monthly Training Activity


Fire & EMS: Finishing up quarterly training hour requirements.
<b>Training Hours:</b> 817.5 total training hours ( 647.5 Fire/170 EMS)

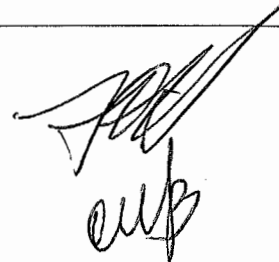
### Assistant Chief Report

VFIS has worked out agreement with Titus Will and A7 is being repaired.
B3 remains at OFD. Tank in ordering process.
E14 back in service. E12 at OFD having leaky valves repaired.

### Fire Chiefs Report

Department Evaluation
Payroll Adjustment – Timesheets and Pay Period
Levy Update and Strategy
1/3/5 Year Plan

  
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Fire Chief

  
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