

**MASON COUNTY FIRE PROTECTION DISTRICT NO. 4
FIRE COMMISSIONERS MEETING AGENDA**

Wednesday, July 1, 2020 @ 3:00 p.m.

Via ZOOM

CALL TO ORDER:

PUBLIC COMMENTS:

MINUTES: Regular meeting: June 17, 2020

Collect Commissioner time sheets for June

ASSOCIATION REPORT: due to COVID19 the Association is not meeting

IAFF REPORT:

FINANCIAL REPORT:

- Vouchers (sent in advance via email)

COMMUNICATIONS:

- Commissioners
- Chief/Assistant Chief
- Office Manager

CHIEF'S REPORT:

- Chief Burbridge
- AC Jenkins

UNFINISHED BUSINESS:

- Re-designing Volunteer Association - tabled
- EMS Levy (Tammey unable to attend)
- Office Assistant

NEW BUSINESS:

- Construction projects of interest

GOOD OF THE ORDER:

MASON COUNTY FIRE PROTECTION DISTRICT NO. 4

Fire Commissioners Meeting Minutes – via Zoom meetings

July 1, 2020

Chairman Hirschi called the meeting to order at 3:00 p.m. Present: Commissioners Hirschi, Bennett and Plews; Lisa Brengan was present as minute-taker.

PUBLIC COMMENTS: None

MINUTES:

Commissioner Bennett **MOTIONED:** to approve the minutes of the June 17, 2020 regular meeting **SECOND:** Commissioner Plews. Unanimous vote. **Motion passes.**

ASSOCIATION REPORT: The Association is not meeting during this time of COVID19 quarantine.

IAFF REPORT: No representation.

FINANCIAL REPORT: Expense accounts payables in the amount of \$13,000.68 vouchers 604004175 – 604004187, dated 6/5/20; \$29,212.20 vouchers 604004188 – 604004203, dated 6/12/20; \$10,670.62 vouchers 604004204 – 604004212, dated 06/19/20; \$130,309.28 vouchers 604004213 – 604004256, dated 6/30/20; were reviewed.

Commissioner Plews **MOTIONED:** to approve payment of vouchers as presented. **SECOND:** Commissioner Bennett. Unanimous vote. **Motion passes.**

Commissioners will send June time sheets to Lisa via email or text.

COMMUNICATIONS: None

CHIEF'S REPORTS:

Chief Burbridge:

- AC Jenkins came in today from vacation to address time sheets, thank you Linda. See you July 13th.
- ProPhoenix update.
- Grant update: Gurney, Alt. EOC, USDA potential grant for the county-wide agency
- Ops Day #121 in the EOC. A modest estimate of mid-2021 for Phase 4, and I believe the surge is currently occurring. Testing is held for symptomatic only, which compounds the issue. John and I have discussed my position becoming more mobile to hold two offices, Arcadia and EOC. Everything remains COVID related. I have relaxed the COVID Safety Officer and Ops Liaison for now. This may very well change in the coming weeks. Crews have received the Sec. of Health mandate for PPE. Vigilance is always in order.
- Five new cases yesterday, related to previous positives. Contact tracing information is allowing good communications between the EOC and Public Health. **Mason County Numbers as of 6/30/20: 1702 tested, 1666 resulted, 26 pending. 5 new cases as of 6/30/20**
- Marvin is on the cusp of closing the tribe down.
- Kamilche will host a POD (Point of Dispersing) July 16th on behalf of the EMS Council – Base Station meeting. We are utilizing the station for mandated training for PALS practical skills station. Simultaneously this will be a functional exercise to open the POD Plan in partnership with Mason County DEM, Dr. Stein, Dr. Hoffman and hopefully some of the chiefs. A follow up discussion with the chiefs regarding staffing a POD is needed. Possibly a front-loaded roster of personnel to mobilize. First developed for Anthrax, the plan is being updated for the skills station and training education for all EMS providers as to what a POD is. There is a high likelihood this will be needed due to COVID.



UNFINISHED BUSINESS:

Re-designing Volunteer Association – no action

EMS Levy – Taniant tasks: will get signs up this weekend, newsletter is ready to go to print, July 19 is Siren's birthday party at Station 41 between 2-4pm where we will hand out goodies, levy information and accept donations of pet food for local shelters.

Office Assistant: Will advertise locally and on social media.

NEW BUSINESS:

Good of the Order: Kitchen looking good, all appliances are in, hoping to put everything back in the cupboards next week.

Will play next meeting by ear, whether to have in-person or via Zoom.

Chairman Hirschi called an EXECUTIVE SESSION at 4:03 p.m. to discuss the performance of a public employee; Hirschi announced the session would run for 45 minutes. In session were the commissioners and Chief Burbridge. Chief Burbridge exited at 4:37 p.m. Chairman Hirschi announced the Commissioners would continue EXECUTIVE SESSION for 15 more minutes. At 4:45 p.m., Chairman Hirschi announced the commissioners were returning from EXECUTIVE SESSION where they discussed the performance of a public employee and no action was taken.

Meeting adjourned at 4:46 p.m.
Minutes prepared by Lisa Brengan

*Furtado
Auntie W. Bennett
Gary Dews*