

**MASON COUNTY FIRE PROTECTION DISTRICT NO. 4
FIRE COMMISSIONERS MEETING AGENDA &
BUDGET MEETING**

Wednesday, October 20, 2021 @ 10:00 a.m.

Zoom

CALL TO ORDER:

PUBLIC COMMENTS:

MINUTES: Regular meeting October 6, 2021

COMMUNICATIONS:

- Commissioners
- Chief/Assistant Chief
- Office Manager

CHIEF'S REPORT:

- Chief Burbridge
- AC Jenkins

UNFINISHED BUSINESS:

- Squaxin Island relations
- Strategic Plan

NEW BUSINESS:

GOOD OF THE ORDER:

MASON COUNTY FIRE PROTECTION DISTRICT NO. 4

Fire Commissioners Meeting Minutes- **Zoom or In-Person**

October 20, 2021

Commissioner Bennett called the meeting to order at 9:00 a.m. Present: Commissioners Bennett, and Hirschi. Commissioner Plews was excused. Lisa Brengan was present as minute-taker.

MINUTES: There was not a quorum present from the October 6th meeting to approve the minutes.

COMMUNICATIONS: WFCA conference this week, Commissioner Bennett will be attending. Commissioner Hirschi will be mostly unavailable the first three weeks of November.

CHIEF'S REPORTS:

Chief Burbridge:

- Thank you to the board for the flexibility bestowed on me and my family in recent months. I appreciate the warm thoughts from all our personnel. Getting back to work and up to speed on several issues.
- Vaccine mandate: two personnel have received termination letters and have since separated from the fire district.
- Labor negotiations session #1 was this last Monday. A very gracious and positive meeting. Further discussion on a couple topics within executive session as per the boards desire.

(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public;

- Met with Adam Cummings, Olympia Fire Department, lead mechanic. Discussion with AC, Capt. Sliva and myself. An estimate of approximately \$60,000/year for the district's entire fleet. There is one last step for the city, council approval. No expected issues. Future outcome will show a more efficient program and the overall condition of our capital assets will see longevity and improved safety for our personnel. Our current yearly average is between \$48,000 to \$65,000, all private parties. Olympia maintains 75 vehicles, they shared four incidents where a vehicle was unable to respond in one year. Good results for their work.
- Macecom has concluded demonstrations from Spillman and ProPhoenix. I remain in favor of ProPhoenix. They have greatly improved their product with the 2022 roll-out, very impressed. One current issue: the majority of personnel attending the demos were not present six years ago to see the vision of county-wide CAD.
- Contact with Ray Peters, advised of exec summary delay.
- Contact with Lexipol, reconvening soon, following multiple delays (personnel.)
- AC Jenkins achieved an immediate 10% reduction on our L&I costs with a new safety program. Nice job Linda!
- 33rd Wedding Anniversary tomorrow! Yeah us.

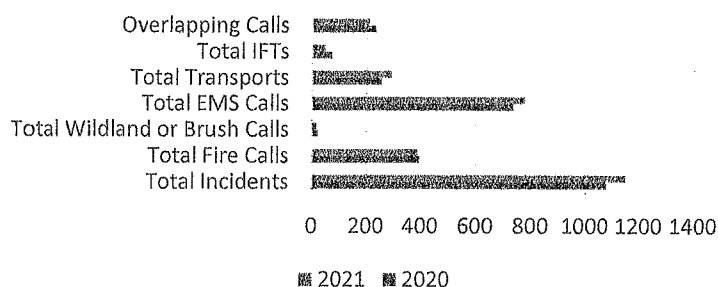
Cub *Tom*
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AC Jenkins:

Mason County Fire District 4	2020	2021
Total Incidents	1079	1151
Total Fire Calls	395	389
Total Wildland or Brush Calls	21	16
Total EMS Calls	737	779
Total Transports	255	292
Total IFTs	72	47
Overlapping Calls	234	210

Christie W. Bennett
[Signature]
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MF4 Call Stats YTD - Current vs Previous Year



OPERATIONS –

Personnel: 11 applicants will move on from the written test process. 7 need to schedule ride along times by November 8 to be invited to the assessment center. Hired two temporary FTE from our group of 4 internal PTE that applied for FTE. Taj got picked up by Tacoma Fire, Congrats to Taj!

Safety: Safety committee met. Safety meeting minutes sent out.

Facilities: Finishing installation of lighting in 46 app bay and equipment room. Exterior safety lighting at 47 (gym) and finishing interior lighting of 47. Scheduled for Oct 27 & 28.

Training: Joint roof prop training with Griffin fire October 19, 2021. A,B,and C shift have access to roof prop for training at 44 this week.

Vehicles: Closer to contract with Olympia Fire. Service will be for all rigs. Routine maintenance schedule, emergency work, and pump testing. Olympia Fire also does “after Mobe” brush truck inspections and repairs.

UNFINISHED BUSINESS:

Squaxin Relations: nothing to report

NEW BUSINESS:

Strategic Plan: move start-up meeting to January

Chairman Bennett announced the commissioners would enter into EXECUTIVE SESSION for 10 minutes to discuss contract negotiations. In EXECUTIVE SESSION were the commissioners and Chief Burbridge. At 10:47 a.m. Chairman Bennett announced the commissioners were returning from EXECUTIVE SESSION where no decisions or action was taken.

Meeting adjourned at 10:50 p.m.
 Minutes prepared by Lisa Brengan