

**MASON COUNTY FIRE PROTECTION DISTRICT NO. 4
FIRE COMMISSIONERS MEETING AGENDA**

Wednesday, December 1, 2021 @ 3:00 p.m.

In-person or Zoom

CALL TO ORDER:

PUBLIC COMMENTS:

MINUTES: Regular meeting, November 17, 2021

FINANCIALS: approval of vouchers

Commissioners turn in **November** timesheets.

COMMUNICATIONS:

- Commissioners
- Chief/Assistant Chief
- Office Manager

ASSOCIATION REPORT:

IAFF REPORT:

CHIEF'S REPORT:

- Chief Burbridge
- AC Jenkins

UNFINISHED BUSINESS:

- Squaxin Tribal relations
- Strategic Plan

NEW BUSINESS:

GOOD OF THE ORDER:

MASON COUNTY FIRE PROTECTION DISTRICT NO. 4

Fire Commissioners Meeting Minutes – In person or **Via Zoom**
December 1, 2021

Chairman Bennett called the meeting to order at 3:30 p.m. Present: Commissioners Bennett, Hirschi and Plews; Lisa Brengan was present as minute-taker.

MINUTES:

Commissioner Hirschi **MOTIONED:** to approve the minutes of the November 17, 2021, regular meeting
SECOND: Commissioner Plews. Unanimous vote. **Motion passes.**

FINANCIAL REPORT: Expense accounts payables in the amount of \$21,738.40 vouchers 604005476 – 604005487, dated 11/1/21; \$29,652.13 vouchers 604005488 – 604005509 dated 11/10/21; \$99,272.62 vouchers 604005510 – 604005555 dated 11/19/21 were reviewed.

Commissioner Plews **MOTIONED:** to approve payment of vouchers as presented. **SECOND:** Commissioner Hirschi. Unanimous vote. **Motion passes.**

COMMUNICATIONS: Chief Burbridge has been in contact with T-Mobile who offers discounted plans for fire departments, he will be testing their service. Lisa asked if all 3 commissioners would be attending the Chelan conference in June, they all indicated they'd be attending. Lisa shared a data sharing agreement with the State Auditor's office was entered in to.

IAFF REPORT: all Mason 4 members voted to approve the 2022-2024 CBA after a smooth negotiation process.

Commissioner Plews **MOTIONED:** to accept the 2022-2024 CBA as negotiated. **SECOND:** Commissioner Hirschi. Unanimous vote. Motion passes.

CHIEF'S REPORTS:

Chief Burbridge:

- Full-time appointment (12/01/2021) to Firefighter William Narvaez III, oath by the chair.
- Contingent full-time appointment (LEOFF physical) to Firefighter Tanner Howard.
- Part-time appointment to Firefighter Roman Kirkov.
- Part-time offer, awaiting response.
- Two full-time offers are pending.
- Mitch Bourque (Temp. FTE) accepted a position with Lacey 3.

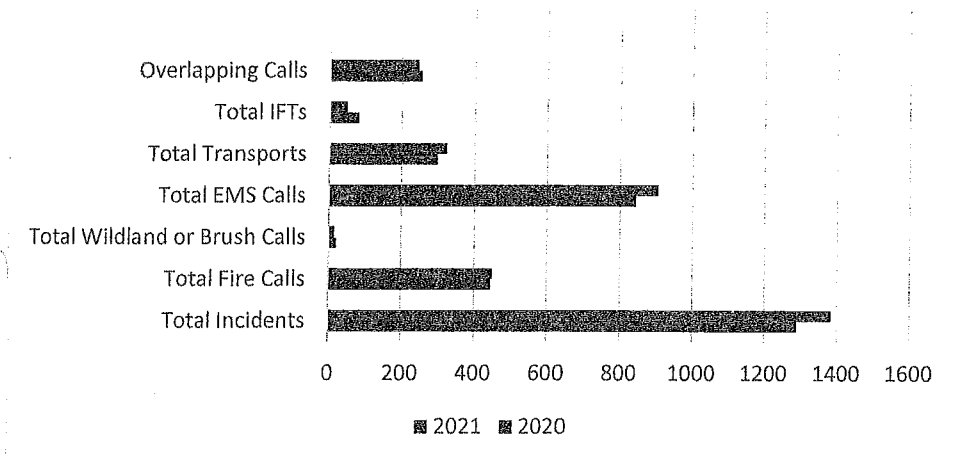
AC Jenkins:

OPERATIONS –

Personnel: Hiring process continues.
Safety: Monthly meeting 12/9/2021. FIIRE mandatory meeting 12/10/2021.
Vehicles: A7 at Watson's. E14 OOS and at Olympia Fire for brakes, annual service.

Mason County Fire District 4	2020	2021
Total Incidents	1290	1384
Total Fire Calls	446	450
Total Wildland or Brush Calls	21	16
Total EMS Calls	844	906
Total Transports	299	324
Total IFTs	83	49
Overlapping Calls	255	245

MF4 Call Stats YTD - Current vs Previous Year



NEW BUSINESS: New meeting schedule: Due to changing schedules, Commissioners decided to change regular meeting times to 9am for the 1st and 3rd Wednesdays of each month. **BOARD AGREED.**

UNFINISHED BUSINESS:

Squaxin Tribal Relations: We will be honored guests at the December 9th tribal council meeting. Chief Burbridge has the "good day" gifts to hand out and has included an outline of talking points for the 15 minutes we get to present. Pending meeting with construction manager for the house at 44; wants to suggest a 1-year lease on the house, 5-year services agreement.

Strategic Plan: will resume Strategic Plan talks in 2022.

GOOD OF ORDER:

Limbs around reader board need to be trimmed, they are partially blocking the sign. Commissioner Plews will make contact with PUD3.

Meeting adjourned at 4:36 p.m.
Minutes prepared by Lisa Brengan

Sam Plews
Trenton B. B. B.
Arthur W. Bennett