

MASON COUNTY FIRE PROTECTION DISTRICT NO. 4

Fire Commissioners Meeting Minutes

June 19, 2019

Chairman Plews called the meeting to order at 3:00 p.m. Present: Commissioners Hirschi and Plews, and Bennett. Lisa Brengan was present as minute-taker.

MINUTES: Commissioner Bennett **MOTIONED:** to approve the minutes of the May 15, 2019 regular meeting **SECOND:** Commissioner Hirschi. Unanimous vote. **Motion passes.**

COMMUNICAITONS: Lisa received a Quote of the Day from Lt. Jim Penney: "I took the batteries out of the carbon monoxide detector because the loud beeping was giving me a headache & making me feel sick & dizzy!" This is a joke, based on the many calls he's been on and the stories he's heard.

FINANCIAL REPORT: Expense accounts payables in the amount of \$10,263.63 vouchers 604003075 – 604003088, dated 5/3/19; \$11,820.05 vouchers 604003089 – 604003100, dated 5/10/19; \$112,609.60 vouchers 604003101 – 6040033145, dated 5/30/19; \$12,376.96 vouchers 604003146 – 604003158, dated 6/3/19; \$21,611.75 vouchers 604003159 – 604003170, dated 6/7/19; \$13,109.52 vouchers 604003171 – 604003181, dated 6/14/19 were reviewed.

Commissioner Bennett **MOTIONED:** to approve payment of vouchers as presented. **SECOND:** Commissioner Plews. Unanimous vote. **Motion passes.**

Collected Commissioners May time sheets.

CHIEF'S REPORTS:

Chief Burbridge:

- Benjamin Wright received an appointment for FTE, sworn in by Commissioner Bennett.
- One PTE position is open, with one on LOA, and one temp hire FTE. Eligibility list (One year) will help with PTE appointment(s)
- County Chiefs, new Mutual Aid Agreement and ILA. Recommend authorization to sign.
- Public records request update(s)
- DNR agreement has been signed and returned. No addendum as of today.
- Policy update, table for posting. Application process.
- June 25th, EDC spearheading a three-location concurrent Community Awareness meetings in Belfair, Shelton and Lake Cushman.
- Ladder update
- 2012 Chevy pickup purchased at auction. Wildland vehicle for overhead and STL.

Commissioner Bennett **MOTIONED:** to authorize Chief Burbridge to sign ILA Mutual Aid Agreement. **SECOND:** Commissioner Hirschi. Unanimous vote. **Motion passes.**

AC Jenkins:

- Total incidents through June 19, 2019: 651
- Total incidents through June 19, 2018: 608
- Total EMS calls through June 19, 2019: 395
- Total EMS calls through June 19, 2018: 392
- Total transports through June 19, 2019: 88
- Total transports through June 19, 2018: 92
- Mason County Wildland Team – WOST has been approved and initial team membership is established. New membership is ongoing. Positive response from districts.

Minutes, June 19, 2019

Page 2

- Carpenter and 401 attended Structural Collapse and Rope Rescue training. Both are trained to the NFPA operational level jpr standards.
- Miller and 401 training Wildland FF1 training June 20 & 21
- 3 prospective new volunteers seeking membership: Steven Fisher II, TajNorvelle, and Dean Johnen.

Following discussion regarding reports from ride-a-long interviews, the **BOARD AGREED** to accept TajNorvelle and Dean Johnen for membership.

UNFINISHED BUSINESS:

Re-designing Volunteer Association – will offer a sign-up sheet at the Open House for people who would like to volunteer in “non-operational” roles with the district.

Open House/Community Engagement/Newsletter: Newsletter articles are due on Friday, June 21 to Lisa.

Hours of Open House will be 11am – 2pm

NEW BUSINESS:

Vehicles: Reviewing the strategic plan regarding vehicles, Chief Burbridge recommends surplus of two vehicles: R1 the 1997 Ford Rescue that is beyond our operational use; and E1 the 1992 International pumper that is over 25 years old, has pump issues and is not being used. Chief recommends advertising and selling them.

Commissioner Bennett **MOTIONED**: to surplus and sell R1, the 1997 Ford Rescue and E1, the 1992 International Pumper. **SECOND**: Commissioner Plews. Unanimous vote. **Motion passes.**

Construction Projects of Interest: Chief is working with Taylor Shellfish; they are about 3 years out to double their manufacturing space. They have some water system projects to make them compliant.

Chairman Plews called an Executive Session at 4:15 to discuss the performance of a public employee. Plews stated the EXECUTIVE SESSION would last 20 minutes. In session were Chief Burbridge, Commissioners Plews, Bennett and Hirschi. At 4:35 p.m. Chairman Plews announced the Commissioners were returning from EXECUTIVE SESSION where they discussed the performance of a public employee and no action was taken.

Meeting adjourned at 4:37 p.m.
Minutes prepared by Lisa Brengan