

**MASON COUNTY FIRE PROTECTION DISTRICT NO. 4
FIRE COMMISSIONERS MEETING AGENDA**

Wednesday, May 20, 2020 @ 8:00 a.m.
via ZOOM

CALL TO ORDER:

PUBLIC COMMENTS:

MINUTES: Regular meeting: May 6, 2020

COMMUNICATIONS:

- Commissioners
- Chief/Assistant Chief
- Office Manager

ASSOCIATION REPORT - not meeting during COVID-19

IAFF REPORT –

CHIEF'S REPORT:

- Chief Burbridge
- AC Jenkins

UNFINISHED BUSINESS:

- Personnel evaluations
- Office Assistant
- Re-designing Volunteer Association
- EMS Levy – Taniant tasks

NEW BUSINESS:

- Construction projects of interest

GOOD OF THE ORDER:

MASON COUNTY FIRE PROTECTION DISTRICT NO. 4

Fire Commissioners Meeting Minutes **via ZOOM**

May 20, 2020

Chairman Hirschi called the meeting to order at 8:00 a.m. Present: Commissioners Hirschi, Bennett and Plews. Lisa Brengan was present as minute-taker.

MINUTES: Commissioner Bennett **MOTIONED:** to approve the minutes of the May 6, 2020 regular meeting
SECOND: Commissioner Plews. Unanimous vote. **Motion passes.**

PUBLIC COMMENT: None

IAFF REPORT: None

COMMUNICATIONS: None

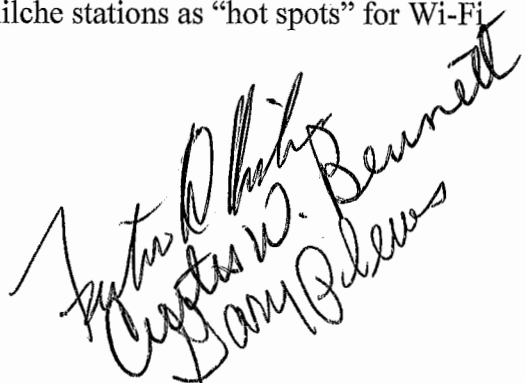
CHIEF'S REPORTS:

Chief Report:

- Working at the Squaxin EOC, keeping up to date with daily State and County COVID19 updates.
- Continuing to document COVID19 expenses for consideration of the CARES Act dollars coming back to us.
- County has 33 positive COVID19 cases
- Working with PUD3 to possibly provide Arcadia & Kamilche stations as "hot spots" for Wi-Fi
- Barry is back as Squaxin Police Chief.

AC Report:

- Total incidents through May 19, 2020: 539
- Total incidents through May 19, 2019: 548
- Total EMS calls through May 19, 2020: 355
- Total EMS calls through May 19, 2019: 334
- Total transports through May 19, 2020: 125
- Total transports through May 19, 2019: 79
 - IFTs through May 19, 2020: 34
- AC became Liaison Section Chief with county Area Command May 11. Daily meetings @ 0800; MWF meetings 0900. I will be Liaison Section Chief for two – three weeks and then return to Deputy. Doing a rotational format with Brandon Heggie of CMFE.
- Two recent hires: Sam Copp and Jack Etherington
- Have a ride along today. Pulled name from the part time job applications that we have received from the last recruiting. I have B shift putting him through the interview paces.



UNFINISHED BUSINESS:

Personnel evaluations: Commissioners will each have Chief Burbridge's evaluation filled out for next meeting and will enter executive session to review and combine evaluations for 2019.

Office Assistant: Reviewing budget and COVID19 recovery options to be sure this is viable.

Re-designing Volunteer Association – nothing new to report.

EMS Levy – Taniant tasks – We have an article going into the June Klah-Che-Min newsletter. TP has been delivered so we can set a TP drive-thru event, will re-start planning on that event. Commissioner Bennett put Tammy in touch with former volunteer, Greg Sypnicki who is the chair of the County Democrats, he can assist with getting in touch with voters. Still working on all ways to get people to sign up for an email newsletter. Chief Burbridge is working with the Tribe so they are aware of our campaign and how they can support our levy request.

Meeting adjourned at 8:55 a.m.
Minutes prepared by Lisa Brengan