

**MASON COUNTY FIRE PROTECTION DISTRICT NO. 4
FIRE COMMISSIONERS MEETING AGENDA**

Wednesday, April 1, 2020 @ 3:00 p.m.
via Zoom

CALL TO ORDER:

PUBLIC COMMENTS:

MINUTES: Regular meeting: March 18, 2020

Commissioner time sheets for March (**please email them or drop in mailbox by road**)

ASSOCIATION REPORT: have not met due to COVID-19

IAFF REPORT:

FINANCIAL REPORT:

- Vouchers (3 sets emailed)

COMMUNICATIONS:

- Commissioners
- Chief/Assistant Chief
- Office Manager

CHIEF'S REPORT:

- Chief Burbridge/COVID-19 situation
- AC Jenkins

UNFINISHED BUSINESS:

- Re-designing Volunteer Association
- EMS Levy – Taniant tasks: Resolution #188 – Permanent EMS Levy

NEW BUSINESS:

- Construction projects of interest

GOOD OF THE ORDER:

BVFF MEETING NEEDED!!

MASON COUNTY FIRE PROTECTION DISTRICT NO. 4

Fire Commissioners Meeting Minutes – **via Zoom meetings**

April 1, 2020

Chairman Hirschi called the meeting to order at 3:03 p.m. Present: Commissioners Hirschi, Bennett and Plews; Lisa Brengan was present as minute-taker. Other meeting attendees: Chief Burbridge and AC Jenkins,

MINUTES: Commissioner Bennett **MOTIONED:** to approve the minutes of the March 18, 2020 regular meeting **SECOND:** Commissioner Plews. Unanimous vote. **Motion passes.**

FINANCIAL REPORT: Expense accounts payables in the amount of \$11,165.35 vouchers 604003922 – 604003932, dated 3/6/20; \$17,123.73 vouchers 604003933 – 604003951, dated 3/13/20; \$102,744.24 vouchers 604003952 – 604003997, dated 03/20/20 were reviewed.

Commissioner Bennett **MOTIONED:** to approve payment of vouchers as presented. **SECOND:** Commissioner Plews. Unanimous vote. **Motion passes.**

Instructions for Commissioners to send March time sheets to Lisa via email or text.

Lisa reported the Mason County Treasurer had reached out to Jr. Taxing Districts to see if they'd be financially ok if she extended the deadline for property taxes by one month. After hearing results, it was decided not to extend the due date but to offer forgiveness of interest & penalties for those that fill out the extension form.

ASSOCIATION REPORT: The Association is not meeting during this time of COVID19 quarantine.

IAFF REPORT: no report.

COMMUNICATIONS: no report

CHIEF'S REPORTS:

Chief Burbridge:

Chief Burbridge has been working with the Squaxin Tribal EOC during this COVID-19 pandemic. Tribal and county relations are working well, he's happy with how everyone is working together.

AC Jenkins:

- Total incidents through March 31, 2020: 376
- Total incidents through March 31, 2019: 372
- Total EMS calls through March 31, 2020: 245
- Total EMS calls through March 31, 2019: 218
- Total transports through March 31, 2020: 80
- IFTs: 17
- Total transports through March 31, 2019: 58
- Pandemic Sick Leave Program
- Infection Control Safety Officer update
- Probation ended for FT FF/EMT Marcus Burns March 30, 2020
- Probation ended for PT FF/EMT Colton Schmidt March 21, 2020
- Probation ends for FT FF/EMT Angus Carpenter April 2, 2020
- Probation ends for FT FF/EMT Jeremiah Miller April 4, 2020
- All have completed their yearlong task books
- Continuing normal fire department training operations as more people home equals increased fire potential



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- Decreased overall call volume compared to last month but increase in seriousness of calls
- Burns, Carpenter & Schmidt have successfully completed their probation.

UNFINISHED BUSINESS:

Re-designing Volunteer Association – no action

EMS Levy – Taniant tasks: Resolution #188, (placing a continuation of EMS levy, making it permanent, on the August 2020 ballot for collection beginning in 2022) had been sent out in advance for Commissioner review. Discussion took place regarding if there was a withdrawal date once we submit the resolution. Lisa will check on that.

Commissioner Bennett **MOTIONED:** to adopt Resolution #188 as drafted. **SECOND:** Commissioner Plews. Unanimous vote. **Motion passes.**

NEW BUSINESS: none

Meeting adjourned at 3:47 p.m.
Minutes prepared by Lisa Brengan

Justin D. [unclear]
Curtis W. Bennett
Sam Plews