

MASON COUNTY FIRE PROTECTION DISTRICT NO. 4

Fire Commissioners Meeting Minutes

2020 Budget Workshop/Strategic Planning at Alderbrook Resort 8:00 a.m. – 3:00 p.m.

September 20, 2019

Chairman Plews called the meeting to order at 9:39 a.m. Present: Commissioners Hirschi and Plews, and Bennett. Lisa Brengan was present as minute-taker.

MINUTES: Commissioner Bennett **MOTIONED:** to approve the minutes of the July 16, 2019 special meeting
SECOND: Commissioner Hirschi. Unanimous vote. **Motion passes.**

Commissioner Hirschi **MOTIONED:** to approve the minutes of the September 4, 2019 regular meeting
SECOND: Commissioner Bennett. Unanimous vote. **Motion passes.**

COMMUNICATIONS: Lisa gave a briefing on the Pumpkin Carving Party that will be a fundraiser for the Association on October 26.

CHIEF'S REPORTS:

AC Jenkins:

- Total incidents through September 19, 2019: 981
- Total incidents through September 19, 2018: 1030
- Total transports through September 19, 2019: 148
- Total transports through September 19, 2018: 127
- Total EMS calls through September 19, 2019: 583
- Total EMS calls through September 19, 2018: 592
- Hose testing, ladder testing, and pump testing is complete.
- Personnel are training on the ladder on a shift level basis as people become comfortable. West Mason conducts EVIP training every December and has offered MF4 the use of the track for driver training with the ladder during that time period.
- Fire Academy 2020 calendar is mostly set. Much of academy will take place at Kamilche Station. AC is Logistics officer for academy.
- MF4 Stair climb team is headed to Portland this weekend for the CF Stair climb event. Team members are Capt. Sliva, Lt Frost, FF Carpenter, FF Bishop, FF Schmidt, and virtual climber AC Jenkins.
- AC Jenkins will be attending the King County Fire Chiefs Association Leadership Conference in Poulsbo next week Sept 24-26.

UNFINISHED BUSINESS:

Re-designing Volunteer Association – committee met and have another meeting scheduled for Sept 24.

Volunteer committee: Commissioner Plews talked about their goals, one is to make a goal of how many volunteers we want to bring in, then streamline their intake process. Set specific times of the year that we bring in EMS only volunteers and Fire only volunteers. This will be on the agenda for the upcoming “allhands” meeting.

Open House – discussion about timeline for this Saturday

2020 BUDGET & STRATEGIC PLANNING:

Operations budget requests for 2020 included items that could be taken care of in 2019.

Commissioner Hirschi **MOTIONED:** for concrete work at Station 46 to get completed, not to exceed \$6000.

SECOND: Commissioner Plews. Unanimous vote. **Motion passes.**

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The remainder of Operations budget requests to include: Stair Chair, TIC, TV's, 7x14 conex trailer, Battery charger, polos, roof & wall training prop; totaled \$27,735

Commissioner Hirschi MOTIONED: to add these items to the 2020 budget. SECOND: Commissioner Bennett. 2-Yes votes, 1-abstain. Motion passes.

Chief Burbridge requested an Admin Assistant in the 2020 budget; commissioners asked for a job description to review.

Strategic planning was discussed and tasks were assigned.

Meeting adjourned at 3:42 p.m.
Minutes prepared by Lisa Brengan