

**MASON COUNTY FIRE PROTECTION DISTRICT NO. 4
FIRE COMMISSIONERS MEETING AGENDA**

Wednesday, August 19, 2020 @ 8:00 a.m.
via ZOOM

CALL TO ORDER:

PUBLIC COMMENTS:

MINUTES: Regular meeting August 5, 2020

COMMUNICATIONS:

- Commissioners
- Chief/Assistant Chief
- Office Manager

ASSOCIATION REPORT – doing first ZOOM meeting in September

IAFF REPORT –

CHIEF'S REPORT:

- Chief Burbridge
- AC Jenkins

UNFINISHED BUSINESS:

- Office Assistant
- EMS Levy - After Action

NEW BUSINESS:

- Construction projects of interest

GOOD OF THE ORDER:

BVFF MEETING - VOUCHER

MASON COUNTY FIRE PROTECTION DISTRICT NO. 4

Fire Commissioners Meeting Minutes **via ZOOM**

August 19, 2020

Chairman Hirschi called the meeting to order at 8:00 a.m. Present: Commissioners Hirschi, Bennett and Plews. Lisa Brengan was present as minute-taker.

MINUTES: Commissioner Bennett **MOTIONED:** to approve the minutes of the August 5, 2020 regular meeting **SECOND:** Commissioner Plews. Unanimous vote. **Motion passes.**

PUBLIC COMMENT: None

IAFF REPORT: None present

COMMUNICATIONS: Lisa reported the WFCM health insurance will have 0% increase for 2021.

CHIEF'S REPORTS:

Chief Report:

- The district is currently reviewing 15 applications for part-time and full-time employment. Capt. Seals has submitted his resignation and will be moving to District #16 as their assistant chief. Admin is actively recruiting for a FTE captain, who will be present at the next BOC meeting.
- Squaxin-DEM/EOC- John is upgrading his position to a director's position which will allow 1.5 employees to assist emergency management. Currently I have transitioned to Incident Commander of fire, due to the governor's recent proclamation regarding wildfire issues. The tribe is activated concurrently with COVID. I will be transitioning back to my main office in early September.
- Discussion regarding re-building B-Shift.
- DNR is working five project fires as of today, with predictions of more fires before the season change. While under emergency operations, the district will continue to hold resources here.
- Balance of report per agenda.

AC Report:

- Total incidents through August 19, 2020: 885
- Total incidents through August 19, 2019: 857
- Total EMS calls through August 19, 2020: 587
- Total EMS calls through August 19, 2019: 515
- Total transports through August 19, 2020: 204
- Total transports through August 19, 2019: 129
- IFTs: 54
- Overlapping incidents: about 21% of time. 178 calls to date overlap.
 - Double tap: times
 - Triple tap: 11 times
 - Quadruple tap: 10 times
 - Quintuple and sextuple tap: 1 time each



UNFINISHED BUSINESS:

Office Assistant: Going to wait until 2021

EMS Levy – After Acton: Next ballot opportunity would be to file our Resolution on December 11, 2020 to be placed on the February 9, 2021 ballot. After Action items have been noted and distributed, discussed plans for commissioner, staff, IAFF & volunteer involvement getting our message out. Discussion took place on whether we should go for a 6-year levy which requires a majority vote or go for the permanent levy again requiring a super-majority 60% yes vote.

Commissioner Bennett **MOTIONED:** to place a request for a permanent EMS Levy on the February 9, 2021 ballot. **SECOND:** Commissioner Hirschi. Abstained: Commissioner Plews. **Motion passes.**

NEW BUSINESS: none.

Chairman Hirschi called an EXECUTIVE SESSION at 9:05 a.m. to discuss the performance of a public employee; Hirschi announced the session would run for 30 minutes. In session were the commissioners, AC Jenkins, and Chief Burbridge. At 9:30 a.m., Chairman Hirschi announced the commissioners were returning from EXECUTIVE SESSION where they discussed the performance of a public employee and no action was taken.

Meeting adjourned at 9:31 a.m.
Minutes prepared by Lisa Brengan

Quintus W. Bennett
Gay Plews