

**MASON COUNTY FIRE PROTECTION DISTRICT NO. 4  
FIRE COMMISSIONERS MEETING AGENDA**

December 15, 2021 @ 9:00 a.m.

**In-person or Zoom**

**CALL TO ORDER:**

**PUBLIC COMMENTS:**

**MINUTES:** Regular meeting December 1, 2021

**COMMUNICATIONS:**

- Commissioners
- Chief/Assistant Chief
- Office Manager

**CHIEF'S REPORT:**

- Chief Burbridge
- AC Jenkins

**UNFINISHED BUSINESS:**

- Squaxin Tribal relations
- Strategic Plan

**NEW BUSINESS:**

**GOOD OF THE ORDER:**

**MASON COUNTY FIRE PROTECTION DISTRICT NO. 4**

Fire Commissioners Meeting Minutes – In person or **Via Zoom**

December 15, 2021

Chairman Bennett called the meeting to order at 9:06 a.m. Present: Commissioners Bennett, Hirschi (Zoom).

**MINUTES:**

Commissioner Hirschi **MOTIONED:** to approve the minutes of the December 1, 2021, regular meeting

**SECOND:** Commissioner Bennett. Unanimous vote. **Motion passes.**

**COMMUNICATIONS:** None

Commissioner Plews arrived 9:15 a.m.

**CHIEF'S REPORTS:**

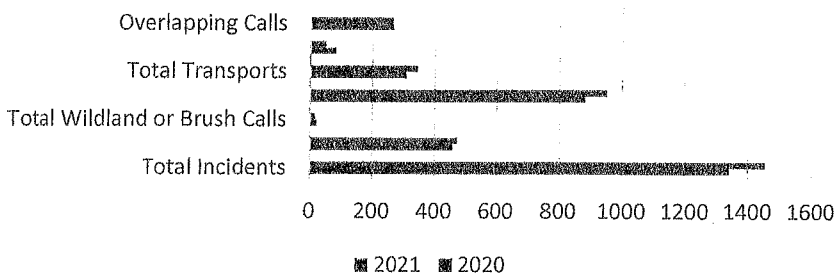
**Chief Burbridge:**

- Full-time appointment to FF Glenn Screws, Dec. 1
- Full-time appointment to Tanner Howard, Jan. 1
- Full-time appointment to Ryan Roland, Jan. 1
- Part-time appointment Matthew Myers
- Mitch Bourgue pending position with Lacey 3.
- WSRB – Sta. 42 discussion with the rating bureau. Threat to raise Sta-42 five-mile area to 9A. See maps.
- Lexipol Rollout – this week’s email to the district will have login instructions for website and phone app. Thank you AC and Capts. Sliva and Leonard for their focused work on this project.
- T-Mobile testing is showing good coverage of the south county, will continue testing. This looks promising.
- BLS transports for IFT/MGH discussion.
- Academy Graduation: one Fire 4 member, Taylor Mosley
- MOU signed for Regional AFG grant.

**AC Jenkins:**

Mason County Fire District 4	2020	2021
Total Incidents	1341	1455
Total Fire Calls	458	473
Total Wildland or Brush Calls	21	16
Total EMS Calls	883	951
Total Transports	311	345
Total IFTs	83	51
Overlapping Calls	267	265

MF4 Call Stats YTD - Current vs Previous Year



**Minutes – December 15, 2021**

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Asst Chief Jenkins report continued.

**OPERATIONS** – End of year numbers to come out next meeting.

**Personnel:** Two new members beginning orientation process this week. Beginning process with third new member this week.

**Safety:** Monthly meeting was 12/14/2021. Minor facilities repairs being addressed. A safety recommendation from the committee will be sent to the Chief this week regarding scene safety. FIIRE mandatory meeting was 12/13/2021. Quarterly requirements were addressed. Requirements are musculoskeletal and carcinogenic safety practices/improvements. The FIIRE committee has selected to work on scene Rehab and decontamination processes. More to come.

**Vehicles:** A7 returned from Watson's and waiting to get finished up at OFD. E14 due to be finished at OFD Dec 15 and A7 will swap places with Ee14 at OFD this week. Vehicles are ready for winter driving conditions. Chains and salt are on rigs.

**Training:** Crews have practiced how-to put-on chains with their respective shifts. New training programs coming out for crews regarding chain saws and extrication. Joseph Leonard has created an extrication training and Ben Wright has created a chain saw training. Internal talents.

**UNFINISHED BUSINESS:**

**Squaxin Tribal Relations:** House needs are currently being addressed by Squaxin Construction. Three seasonal priorities

- Drainage from C-side to county ditches, north and south.
- HVAC inspection and recommendations
- Re-insulate under the house
- Continue meeting with Ray and Marvin. Will discuss Lease with Ray this week, one-year lease.
- Grant discussion with Richard (Construction Director) reviewed history during COVID.
- LCCR continues remodel for eating expansions. Meeting with Darrell, Casino Facilities.

**Strategic Plan:** will resume Strategic Plan talks in 2022.

**NEW BUSINESS:** None

**GOOD OF ORDER:** None

Meeting adjourned at 9:50 a.m.  
Minutes prepared by Bob Burbridge

*James Felton*  
*Curtis W. Bennett*