

**MASON COUNTY FIRE PROTECTION DISTRICT NO. 4
FIRE COMMISSIONERS MEETING AGENDA**

Wednesday, February 2, 2022 @ 9:00 a.m.

In-person or Zoom

CALL TO ORDER:

PUBLIC COMMENTS:

MINUTES: Regular meeting, January 19, 2022

FINANCIALS: approval of vouchers

Commissioners turn in **January** timesheets.

COMMUNICATIONS:

- Commissioners
- Chief/Assistant Chief
- Office Manager

ASSOCIATION REPORT:

IAFF REPORT:

CHIEF'S REPORT:

- Chief Burbridge
- AC Jenkins

UNFINISHED BUSINESS:

- Squaxin Tribal relations
- Strategic Plan

NEW BUSINESS:

GOOD OF THE ORDER:

MASON COUNTY FIRE PROTECTION DISTRICT NO. 4

Fire Commissioners Meeting Minutes – **In person or Via Zoom**

February 2, 2022

Chairman Plews called the meeting to order at 9:04 a.m. Present via Zoom: Commissioners Plews, Hirschi & Bennett.

MINUTES:

Commissioner Hirschi **MOTIONED:** to approve the minutes of the January, regular meeting **SECOND:** Commissioner Plews. Unanimous vote. **Motion passes.**

COMMUNICATIONS: Crews received a thank you card from a citizen for the care received. Region 9 workshop attendance on March 12 at NMRFA discussed.

FINANCIAL REPORT: Expense accounts payables in the amount of \$9375.98 vouchers 604005635–604005650, dated 1/4/22; \$5922.23 sweep for Election Costs dated 1/6/22; \$13,421.27 vouchers 604005651 – 604005672 dated 1/21/22; \$95,181.01 vouchers 604005673 – 604005705 dated 1/25/22; \$23,660.06 vouchers 604005706 – 604005724 dated 2/1/22 were reviewed.

Commissioner Hirschi **MOTIONED:** to approve vouchers as presented. **SECOND:** Commissioner Bennett. Unanimous vote. **Motion passes.**

CHIEF’S REPORTS:

Chief Burbridge: Commissioner’s emails. Regarding communications, in the future, should any last-minute changes occur, the BOC will receive a text alert to check their emails for details.

T-Mobile change-over has been completed. Will continue a single Verizon account (Ops) for regional travel and coverage.

Next meeting will include Liz Loomis via Zoom to introduce her services. Early discussion to exercise 2023.

WSRB: Awaiting results of recent review. Sta. 42 rating issue relates to outside the five-mile rule and not covered by other stations.

Ambulance maintenance concerns. One ambulance is awaiting a sensor part with an up to six-month wait.

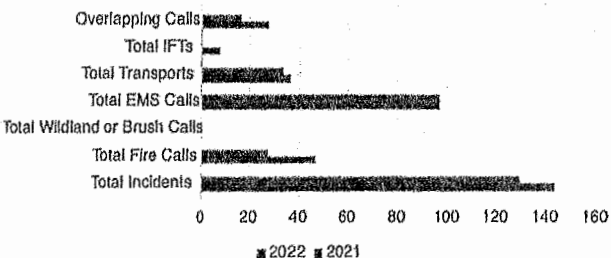
Back-up ambulance is awaiting diagnosis of a hose replacement and timeline (In service.) Proactive recommendation to enter an ILA with Thurston #13 for ‘Temporary Ambulance Use Agreement’. **BOARD AGREED.**

AC Jenkins:

| Mason County Fire District 4 | 2021 | 2022 |
|-------------------------------|------|------|
| Total Incidents | 144 | 130 |
| Total Fire Calls | 47 | 28 |
| Total Wildland or Brush Calls | 0 | 0 |
| Total EMS Calls | 97 | 97 |
| Total Transports | 37 | 34 |
| Total IFTs | 8 | 0 |
| Overlapping Calls | 28 | 17 |

Handwritten signature: acj

MF4 Call Stats YTD Current vs Previous Year



AC Jenkins report continued.....

OPERATIONS

Safety: Went through increased covid internally. Required N95 use in station. Everyone testing negative now, back to normally operating status. Sent out new update in line with CDC recommendations for HCP.

Vehicles: A7 is at Olympia Fire. Needs a knock sensor, one is not available, unknown ETA. A8 repaired and back in service. Mutual aid partners were of invaluable assistance.

Facilities: No new update.

PPE, Inspections, Reports: NMRFA generously letting us borrow bunker pants for new employee until his set arrives.

Training: Bringing classes to MF4. Members developing MIF4 specific training.

ASSOCIATION REPORT: No report

IAFF REPORT: Dues are going down from 1.75% to 1.25% of salary for members, Union is purchasing a TV for the gym. All our new FTE hires opted to join.

UNFINISHED BUSINESS:

Squaxin Tribal Relations: Chief is interviewing attorneys to find one with fire district/tribal experience.

Strategic Plan: AC Jenkins has reviewed the current strategic plan, has a new “road map” plan, has networked with others who have been through the process; purchased a CPE manual for community-based plans. First we decide the core committee members; first meeting February 16th at noon.

NEW BUSINESS: Board approved BVFF pension payments for 2022.

GOOD OF ORDER: one commissioner out of town until Feb 15.

Meeting adjourned at 9:31 a.m.
Minutes prepared by Lisa Brengan

Charles W. Bennett
James P. Huh
Samuel Lewis