



MASON COUNTY FIRE PROTECTION DISTRICT NO. 4

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November 8, 2021

The commissioners changed their normal 2nd November meeting on Wednesday, November 17 from 8 am to **3 p.m.**, at Station 41

Zoom in (link will be sent that day) or you may attend in person, wearing a mask.

**MASON COUNTY FIRE PROTECTION DISTRICT NO. 4
FIRE COMMISSIONERS MEETING AGENDA**

Wednesday, November 17, 2021 @ 3:00 p.m.

Zoom or in person

CALL TO ORDER:

PUBLIC COMMENTS:

MINUTES: Regular meeting November 1, 2021

COMMUNICATIONS:

- Commissioners
- Chief/Assistant Chief
- Office Manager

CHIEF'S REPORT:

- Chief Burbridge
- AC Jenkins

UNFINISHED BUSINESS:

- IAFF Negotiations
- Squaxin Tribal relations
- 2022 Budget

NEW BUSINESS:

GOOD OF THE ORDER:

BVFF – SIGN THE VOUCHERS!

MASON COUNTY FIRE PROTECTION DISTRICT NO. 4

Fire Commissioners Meeting Minutes- **Zoom or In-Person**

November 17, 2021

Commissioner Bennett called the meeting to order at 4:00 p.m. Present: Commissioners Bennett, Plews, and Hirschi. Lisa Brengan was present as minute-taker.

MINUTES: Commissioner Hirschi **MOTIONED** to approve the minutes of the November 1, 2021, regular meeting. **SECOND:** Commissioner Plews. Unanimous vote. **Motion passes.**

COMMUNICATIONS: AC Jenkins read Taj McGhee's resignation letter, hired by Tacoma Fire, we wish him well! Lisa announced we received a \$1000 grant from Association of Washington Business to help take care of our Christmas families.

CHIEF'S REPORTS:

Chief Burbridge:

- Lexipol: The Policy Group has reconvened and is on the schedule for several meetings in December. Roll out of numerous policies and login capabilities to the app will go live before the end of the year. The group will continue to meet to address the guidelines. Additional admin work to marry the existing policies not covered by Lexipol.
- Hood Canal audit of existing IT system status and needs. Order has been placed and the new agreement will be a lesser cost due to our history of few calls for service. (New server, pc's are up to date, licenses, tablets for operations)
- AFG Regional status: Moving forward
- FF Assessment Center: Eight applicants are moving forward through the process. Finalization of scores, chief's interview, conditional offers to four candidates. Should have appointments by December 1st.
- Mason #13 BOC met regarding EMS automatic response. Run Card changes will occur December 1st.
- FTE and PTE discussion regarding leave and pay rate. Consideration to maintain an actual 50% that of a FTE. Spreadsheets on hand for review. **BOARD AGREED**
- Chief Burbridge asked the BOARD to clarify if they would like to return to in-person meetings or remain in our "hybrid" meetings where in-person or Zoom are both options. **BOARD AGREED** to keep the hybrid style.

AC Jenkins:

Personnel: We said goodbye to Taj McGhee this month as he was hired at Tacoma Fire.

Safety: Had initial educational meeting with LNI regarding new FIIRE (Firefighter Injury and Illness Reduction) program Nov 8. Was a very good, informative meeting. Carcinogen reduction is primary focus. Have quarterly reports to fill; 450 question "test" by Dec 31. Sliva, Dodge, Jenkins leading this program. Had MF4 safety meeting Nov 11. Update in email to MF4 members. Of biggest note, need to prepare for new gear purchases in coming years.

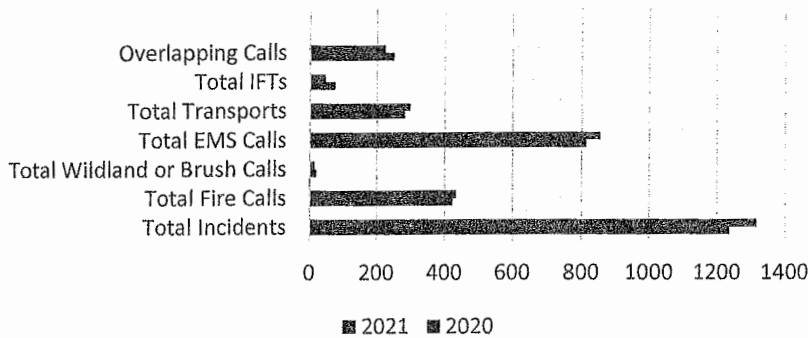
Facilities: Gym is ready for Wi-Fi. Captain Walton is working on this. Mason County Fire Academy will have FF1 practicals at station 44 this Saturday, November 20.

Training: 2018 Dräger packs update complete. Packs and masks updated. Positive reviews from everyone using. Simple training for new masks: two button to remove LDV; only the techs will notice the other 2018 changes. Dist. 13 Tami Donovan was a HUGE help, and we always appreciate her and appreciate Chief Loertscher for sharing her with us.

Vehicles: A7 at Watson's. A8 airbag update complete, working as expected.

Mason County Fire District 4	2020	2021
Total Incidents	1237	1319
Total Fire Calls	424	433
Total Wildland or Brush Calls	21	16
Total EMS Calls	813	855
Total Transports	284	300
Total IFTs	78	48
Overlapping Calls	251	226

MF4 Call Stats YTD - Current vs Previous Year



UNFINISHED BUSINESS:

IAFF Negotiations: The new contract is complete, negotiations went well. IAFF is asking for 10% pay raise over 3 years. 2022 5%, 2023 2.5%, 2024 2.5% Commissioner Plews **MOTIONED:** to approve the wage request for the 2022-2024 IAFF Contract. **SECOND:** Commissioner Hirschi. Unanimous vote. **Motion passes.**

Squaxin Relations: Letters, conversations, 44 house inspection list, BOC visit, Council visit Dec. 9

NEW BUSINESS:

Strategic Plan: will begin plan in January

Good of the order: discussed Station 5 – Chief Burbridge will verify the Quit Claim conditions.

Meeting adjourned at 5:11 p.m.
Minutes prepared by Lisa Brengan

Day Plews
Arthur W. Bennett
Furtado Hirschi