

**MASON COUNTY FIRE PROTECTION DISTRICT NO. 4  
FIRE COMMISSIONERS MEETING AGENDA**

Wednesday, January 5, 2022 @ 9:00 a.m.  
**In-person or Zoom**

**CALL TO ORDER:**

**PUBLIC COMMENTS:**

**MINUTES:** Regular meeting, December 15, 2021

**FINANCIALS:** approval of vouchers

Commissioners turn in **December** timesheets.

**COMMUNICATIONS:**

- Commissioners
- Chief/Assistant Chief
- Office Manager

**ASSOCIATION REPORT:**

**IAFF REPORT:**

**CHIEF'S REPORT:**

- Chief Burbridge
- AC Jenkins

**UNFINISHED BUSINESS:**

- Squaxin Tribal relations
- Strategic Plan

**NEW BUSINESS:**

**GOOD OF THE ORDER:**

**MASON COUNTY FIRE PROTECTION DISTRICT NO. 4**

Fire Commissioners Meeting Minutes – In person or Via Zoom

January 5, 2022

Chairman Plews called the meeting to order at 9:00 a.m. Present: Commissioner Hirschi (Zoom).

**MINUTES:**

Commissioner Hirschi **MOTIONED:** to approve the minutes of the December 15, 2021, regular meeting **SECOND:** Commissioner Plews. Unanimous vote. **Motion passes.**

**COMMUNICATIONS:**

MTA seeking an elected official to join the board. Office Manger out sick

**FINANCIAL REPORT:** Expense accounts payables in the amount of \$21,429.22 vouchers 604005556–604005577, dated 12/3/21; \$9,615.27 vouchers 604005578 – 604005592 dated 12/13/21; \$88,428.45 vouchers 604005593 – 604005628 dated 12/16/21; \$7,309.10 vouchers 604005629 – 604005634 dated 12/22/21 were reviewed.

Commissioner Hirschi **MOTIONED:** to approve vouchers as presented. **SECOND:** Commissioner Plews. Unanimous vote. **Motion passes.**

**CHIEF’S REPORTS:**

**Chief Burbridge:**

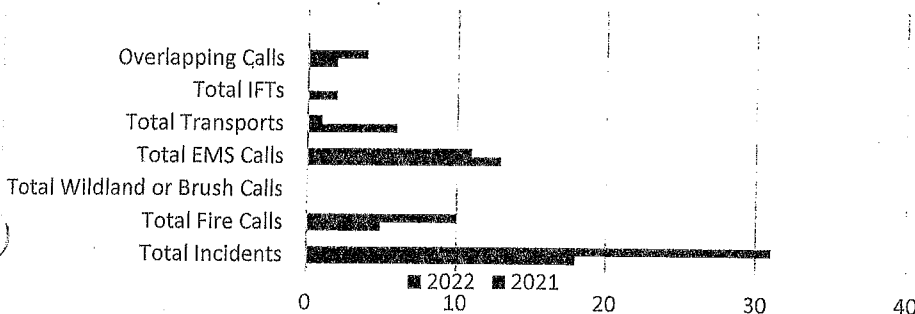
- Happy New Year
- Full-time appointment to FF Roman Kirkov, Jan. 6
- Additional marketing underway for PTE positions, tough market right now.
- WSRB – Sta. 42 discussion with the rating bureau. Data is coming to a close for a final rating.
- Lexipol Rollout – Awaiting replies from personnel.
- BLS transports for IFT/MGH discussion. Awaiting Labor meeting to discuss service area. Currently to Mason Co. and Thurston Co.
- Vehicle repair and maintenance agreement has been signed by both #4 and Olympia. Kamilche House and Lease: Weather has taken priority, though the construction crew is moving forward.

**AC Jenkins:**

Mason County Fire District 4	2021	2022
Total Incidents	18	31
Total Fire Calls	5	10
Total Wildland or Brush Calls	0	0
Total EMS Calls	13	11
Total Transports	6	1
Total IFTs	2	0
Overlapping Calls	2	4

*Handwritten signatures and initials:*  
 J.S.  
 C.W.B.  
 J.M.

MF4 Call Stats YTD - Current vs Previous Year



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**OPERATIONS**

Personnel: All new FTE will have completed orientation shifts by this Friday. All new members have had interesting calls and jumped right in.

Safety: Completed FIIRE assessment report, reviewing where we are now at next meeting. Will be turning in 1<sup>st</sup> Quarter report mid-January.

Vehicles: Officially signed on with Olympia Fire. They are extremely responsive, even in off hours responding to email. They currently have one engine. As soon as it returns next engine going in, then A7. Brush trucks will go in before brush season.

Facilities: So far as we know, no frozen pipes during cold spell. The apron and road into station 46 is in need of complete fix.

PPE, Inspections, Reports: Researching renting bunker gear. We have new personnel who do not fit bunker gear we currently own. Approximately 6-month wait to receive new. Sea Western fitting people this week, see if they have anything “off the rack” to fit. Rental places are also waitlisting people.

**TRAINING**

Revamping entire training system. Will explain in person.

**Incident Count per zone for year 2021**

ZONE	NUMBER OF CALLS
MGH – Mason General Hospital	72
Out of District – Out of District	110
Squaxin – Casino / Hotel	65
Squaxin – Housing	55
Squaxin – Other	27
Sta-41 – Arcadia	335
Sta-42 – Lynch Rd	180
Sta-43 – Arcadia Point	23
Sta-44 – Kamilche	190
Sta-45 – Kamilche Point	33
Sta-46 – Golden Pheasant	316
<b>TOTAL:</b>	<b>1406</b>

*LP  
CUB  
JAS*

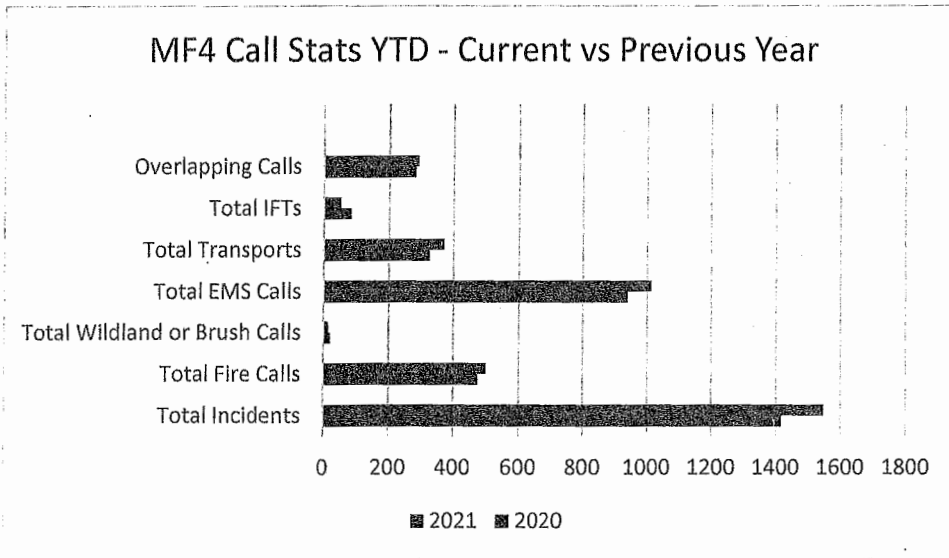
**Incident Count per zone for year 2022 \*reviewed calls only**

ZONE	NUMBER OF CALLS
MGH – Mason General Hospital	46
Out of District – Out of District	115
Squaxin – Casino / Hotel	68
Squaxin – Housing	30
Squaxin – Other	11
Sta-41 – Arcadia	346
Sta-42 – Lynch Rd	280
Sta-43 – Arcadia Point	32
Sta-44 – Kamilche	237
Sta-45 – Kamilche Point	29
Sta-46 – Golden Pheasant	309
Training – In County	1
<b>TOTAL:</b>	<b>1504</b>

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Mason County Fire District 4	2020	2021
Total Incidents	1416	1549
Total Fire Calls	477	501
Total Wildland or Brush Calls	22	16
Total EMS Calls	939	1013
Total Transports	326	372
Total IFTs	84	53
Overlapping Calls	281	290



**UNFINISHED BUSINESS:**

**Squaxin Tribal Relations:** Discussion regarding the auto-renewal of the Services Agreement. **Board** authorized the chief to contact a tribal law attorney.

**Strategic Plan:** Chief and AC will meet to discuss the ESC Consulting outline.

**NEW BUSINESS:** None

**GOOD OF ORDER:**

Commissioner Hirschi addressed his scheduled for the next meeting. Consideration to change the time to 1600 or 1700 hrs.

Meeting adjourned at 10:23 a.m.  
Minutes prepared by Bob Burbridge

*Antes W. Bennett*  
*Gary Blaws*  
*Justin Okada*