

**MASON COUNTY FIRE PROTECTION DISTRICT NO. 4
FIRE COMMISSIONERS MEETING AGENDA**

Wednesday, February 5, 2020 @ 3:00 p.m.
Station 41

CALL TO ORDER:

PUBLIC COMMENTS:

MINUTES: Regular meeting: January 15, 2020

Collect Commissioner time sheets for January

ASSOCIATION REPORT:

IAFF REPORT:

FINANCIAL REPORT:

- vouchers

COMMUNICATIONS:

- Commissioners
- Chief/Assistant Chief
- Office Manager

ASSOCIATION REPORT:

CHIEF'S REPORT:

- AC Jenkins

UNFINISHED BUSINESS:

- Re-designing Volunteer Association
- EMS Levy – Taniant tasks

NEW BUSINESS:

- Construction projects of interest

GOOD OF THE ORDER:

MASON COUNTY FIRE PROTECTION DISTRICT NO. 4

Fire Commissioners Meeting Minutes

February 5, 2020

Chairman Hirschi called the meeting to order at 3:05 p.m. Present: Commissioners Hirschi, Bennett and Plews; Lisa Brengan was present as minute-taker.

MINUTES: Commissioner Plews **MOTIONED:** to approve the minutes of the January 15, 2020 regular meeting **SECOND:** Commissioner Hirschi. Unanimous vote. **Motion passes.**

FINANCIAL REPORT: Expense accounts payables in the amount of \$22,602.58 vouchers 604003744 – 604003754, dated 1/17/20; \$103,529.34 vouchers 604003755 – 604003802, dated 1/27/20; \$9,179.83 vouchers 604003803 – 604003815, dated 02/01/20 were reviewed.

Commissioner Bennett **MOTIONED:** to approve payment of vouchers as presented. **SECOND:** Commissioner Plews. Unanimous vote. **Motion passes.**

Collected Commissioners January time sheets.

ASSOCIATION REPORT: The Association met last night; they discussed the Golf Tournament in June, Captain Sliva will need some help from everyone. They moved \$500 from the antique truck repair fund to buy t-shirts with the new logo once it's finalized. Brandon Furrer agreed to purchase the antique fire engine and will put \$500 down and then make payments. Lisa represented the District, sponsored by the Association in the 8th Annual Martha Reed Chili cook-off fundraiser and won first place, the fundraiser raised 29K for a local fire/ems family who has a child battling cancer.

IAFF REPORT: District 4 members are working hand in hand with the Local's political action committee; Ben Wright represented at the Capitol last week for Legislative Day.

COMMUNICATIONS: Chairman Hirschi spoke with Chief Burbridge and he will be heading across the pass tomorrow to try and stay ahead of the winter weather pattern. Commissioners received a letter from West Mason Fire requesting a joint meeting. Lisa confirmed with Commissioners their WFCFA conference will be held at the Davenport in Spokane, room reservations have been made. Lisa shared photos from a practice burn in September 1970 that a local resident brought in for us. State Auditor will be here to finish up on Monday & Tuesday, Plews offered to sit in on the entrance conference.

CHIEF'S REPORTS:

AC Jenkins:

- Total incidents through Feb 5, 2020: 146
- Total incidents through Feb 5, 2019: 150
- Total EMS calls through Feb 5, 2020: 92
- Total EMS calls through Feb 5, 2019: 85
- Total Fire calls through Feb 5, 2020: 50
- Total Fire calls through Feb 5, 2019: 65
- Total EMS transports through Feb 5, 2020: 28
- Total EMS transports through Feb 5, 2019: 23
- IFTs through Feb 5, 2020: 3
- 3 MF4 personnel attended STICO class at NMRFA
- MF4 volunteer recruit doing well in Fire Academy
- State Vent prop here = roof vent, window bail out, and forcible entry training opportunity for our personnel



Chairman Hirschi asked AC Jenkins & Captains about the District 4 logo on the ambulance, he asked if we could get “Mason 4” on the front; AC Jenkins agreed to look into that.

UNFINISHED BUSINESS:

Re-designing Volunteer Association – Group has decided to get the assistance of an attorney to be sure everything is done correctly.

EMS Levy – Taniant tasks: Tammey was in attendance and gave a briefing on her meeting with Chief; will discuss further once Chief Burbridge is in attendance.

Commissioner Plews reminded commissioners they should be working on Chief’s evaluation. Commissioner Hirschi has the evaluation template and he will email it to Lisa to distribute to the others.

Chairman Hirschi called an EXECUTIVE SESSION at 3:37 p.m. to discuss the performance of a public employee. Hirschi announced the EXECUTIVE SESSION would last 10 minutes. In session were the commissioners, AC Jenkins and Office Manager Lisa Brengan. At 3:50 p.m. Chairman Hirschi announced the Commissioners were returning from EXECUTIVE SESSION where they discussed the performance of a public employee and no action was taken.

NEW BUSINESS:

Commissioner Plews stated he will attend an upcoming commissioner meeting at West Mason.

Meeting adjourned at 4:10 p.m.
Minutes prepared by Lisa Brengan

Antes W. Bennett
[Signature]
Ham P. Lewis