

MASON COUNTY FIRE PROTECTION DISTRICT NO. 4

Fire Commissioners Meeting Minutes

February 6, 2019

Chairman Plews called the meeting to order at 8:12 a.m. Present: Commissioners Hirschi, Plews and Bennett were present. Chief Burbridge was present as minute-taker.

MINUTES: Commissioner Hirschi **MOTIONED:** to approve the minutes of the January 16, 2019 regular meeting **SECOND:** Commissioner Plews. Unanimous vote. **Motion passes.**

FINANCIAL REPORT: Expense accounts payables in the amount of \$24,686.62 vouchers 604002743 – 604002769, dated 1/4/19; \$6,691.34 vouchers 604002770 – 604002782, dated 1/18/19; \$89,982.37 vouchers 604002783 – 604002822, dated 1/31/19 were reviewed.

Commissioner Bennett **MOTIONED:** to approve payment of vouchers as presented. **SECOND:** Commissioner Hirschi. Unanimous vote. **Motion passes.**

Collected Commissioners January time sheets.

COMMUNICATIONS:

Thank you from East Olympia Fire District for our participation in their LODD Memorial.

ASSOCIATION REPORT:

CHIEF'S REPORTS:

Chief Burbridge -

ERS / ProPhoenix: Recent meeting held with area fire chiefs and Macecom director. At this time there are several different views on the abilities of the ProPhoenix Suite. Director Evans is planning to produce a presentation of ProPhoenix where chiefs can decide their depth and use of the software. Simultaneously, there is a work group addressing an implementation plan for 2019. A realistic goal is to transition away from ERS January 2020. More than likely, we will maintain ERS and the data through 2021.

Ransomware / Blackblaze A crypto virus infestation – one of the “ransomware” variations is affecting known organizations. A recent version deletes local backups. HCC has completed our system and we stand in good defense from virus’.

Commissioner Tablets: (Jan. 24) email to commissioners regarding tablets.

Android \$799 for 8GB RAM, 64 GB storage, Core m3 processor, 12.3 inch display. (HCC rec.)

Apple iPad Pro, 10.5inch display, 256 GB of storage, unknown processor, \$549.99 None of these include cellular, just Wi-Fi. Eligible for Office 365 download.

New hires / SAFER: A request has been sent to FEMA to expedite the start of grant performance, with no response to date. New hires are on hold pending federal and local issues.

MOU

Several meetings. Style and communication are quite different than prior negotiation meetings. To date, the Local replies are in absolutes, which makes email discussion difficult. Language flow is slow despite agreements to work via email.

Mobilizations: In depth work to wrap up the 2018 Season. Lisa and I are working with DEM, DNR, and WSP. Great outcomes. Arranging a multi-agency workshop to address operations and accounts receivable paperwork for the county fire agencies.

2019 Season:

Meeting February 11th regarding de-brief and pre-brief of the fire season. Mobilization will be an active topic.

Little Creek Casino: Met with Mark West to address two operational issues. Communications within the resort and fire safety issues with the Event Center. Solutions were presented.

Dodge Memorial: David’s father’s service will be held Feb. 16th in Renton.

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Thank you from East Olympia Fire for participating in the LODD memorial. Linda, David in the engine, and explorers for parking and security.

EMS presentation – Comparison 2015 vs. 2018 near completion, awaiting additional reports from Systems Design.

AC Jenkins-

New training has been in place one month. Full compliance by all paid personnel. Working to get all volunteers caught up.

Drager packs are in service.

Total incidents through February 5, 2019: 150

Total incidents through February 5, 2018: 148

Total EMS calls through February 5, 2019: 84

Total EMS calls through February 5, 2018: 99

Total transports through February 5, 2019: 21

Total transports through February 5, 2018: 23

All MSA gear at 44 awaiting surplus.

Last meeting mentioned possible burn house at 361 Arcadia. No.

Outdated PPE at 44; going to Bates.

Commissioner Bennett **MOTIONED**: to surplus MSA equipment as identified by AC Jenkins. **SECOND**: Commissioner Hirschi. Unanimous vote. **Motion passes.**

Commissioner Bennett **MOTIONED**: to surplus PPE as identified by AC Jenkins, to Bates College fire program. **SECOND**: Commissioner Hirschi. Unanimous vote. **Motion passes.**

UNFINISHED BUSINESS:

Performance Evaluation Program: Commissioner Hirschi **MOTIONED**: to formally adopt current evaluation system as District #4's Form for evaluations. **SECOND**: Commissioner Bennett. Unanimous vote. **Motion passes.**

Annual banquet: Discussion and agenda.

Sign: Commissioner Plews brief the board as to the permit status.

Good of the Order: All three commissioners will be present for the February 20th meeting.

Meeting adjourned at 9:43 p.m.
Minutes prepared by: Chief Burbridge