

**MASON COUNTY FIRE PROTECTION DISTRICT NO. 4  
FIRE COMMISSIONERS MEETING AGENDA**

Wednesday, October 6, 2021 @ 3:00 p.m.

**In-person or Zoom**

**CALL TO ORDER:**

**PUBLIC COMMENTS:**

**MINUTES:** Regular meeting September 15, 2021

**FINANCIALS:** approval of vouchers

Commissioners turn in **September** timesheets.

**COMMUNICATIONS:**

- Commissioners
- Chief/Assistant Chief
- Office Manager

**CHIEF'S REPORT:**

- Chief Burbridge
- AC Jenkins

**UNFINISHED BUSINESS:**

- 2022 Budget
- Squaxin Tribal relations
- Strategic Plan

**NEW BUSINESS:**

**GOOD OF THE ORDER:**

**MASON COUNTY FIRE PROTECTION DISTRICT NO. 4**

Fire Commissioners Meeting Minutes – Via Zoom

October 6, 2021

Vice-Chairman Plews called the meeting to order at 3:00 p.m. Present: Commissioners Hirschi and Plews; Commissioner Bennett was excused. Lisa Brengan was present as minute-taker.

**MINUTES:**

Commissioner Hirschi **MOTIONED:** to approve the minutes of the August 18, 2021, regular meeting

**SECOND:** Commissioner Plews. Unanimous vote. **Motion passes.**

**ASSOCIATION:** meeting postponed

**IAFF REPORT:** Contract negotiations will begin October 18.

**FINANCIAL REPORT:** Expense accounts payables in the amount of \$27,222.02 vouchers 604005317 – 604005346, dated 9/2/21; \$44,206.10 vouchers 604005347 – 604005361 dated 9/20/21; \$98,670.34 voucher 604005362 – 604005400 dated 9/24/21; \$18,868.15 vouchers 604005401 – 604005415 dated 10/4/21 were reviewed.

Commissioner Hirschi **MOTIONED:** to approve payment of vouchers as presented. **SECOND:** Commissioner Plews. Unanimous vote. **Motion passes.**

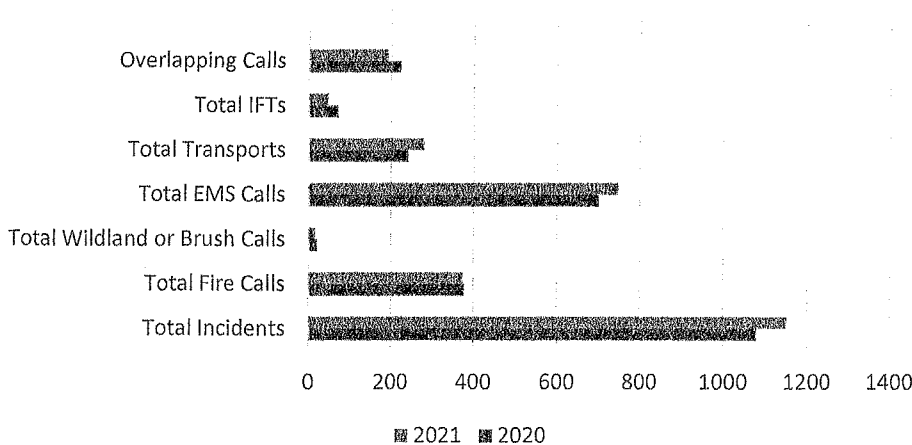
**COMMUNICATIONS:** Commissioner Hirschi will be unavailable for about a week or two in November, he will keep us updated. Lisa relayed a conversation with a homeowner regarding the WSRB rating.

**CHIEF'S REPORTS:**

**AC Jenkins:**

Mason County Fire District 4	2020	2021
Total Incidents	1079	1151
Total Fire Calls	378	375
Total Wildland or Brush Calls	21	16
Total EMS Calls	701	747
Total Transports	243	280
Total IFTs	71	47
Overlapping Calls	224	192

MF4 Call Stats YTD - Current vs Previous Year



AC Jenkins report continued...

**OPERATIONS –**

- **Personnel:** 15 applicants for fulltime that meet the stated criteria. Online written test scheduled for Oct 15. 80% to move on. Ride along will be scheduled after that. Continuing to interview for part time positions. Assessment center scheduled for November.
- Sent email to hospital and requested MF4 be removed from IFT schedule until December 30, 2021, as we are at or below minimum staffing for 2 out of 3 shifts currently and don't predict much change until December. Will have many new members and current members in new positions most likely.
- **Safety:** Safety meeting scheduled 2<sup>nd</sup> Thursday every month 1100 hrs. Joined the FIIRE Pilot Program through LNI (Firefighter Injury and Illness Reduction Program). Pilot program lasts two years, must be active for at least one year. Goal is to reduce firefighter injuries and illnesses through proactive risk management and implementation of best practices. Requires training, quarterly reports, and building of program.
- **Facilities:** Finishing installation of lighting in 46 app bay and equipment room. Exterior safety lighting at 47 (gym) and finishing interior lighting of 47.
- **Training:** Will be working on joint training schedule with Griffin Fire training officer for at least one joint training per month to start.
- **Vehicles:** All engines back in service. Vehicles beginning annual inspections, repairs, etc. A7 complete and in service. A8 at Watson's being completed. Vehicles will be scheduled on a rotational basis, not all in one month as in past.

**UNFINISHED BUSINESS:**

**Squaxin Tribal Relations:** Chief Burbridge will resume talks when he returns.

**Strategic Plan:** November 3<sup>rd</sup> will be first planning meeting.

**2022 Budget:** Waiting on numbers from County Assessor.

**NEW BUSINESS:**

**Good of the Order:** Commissioner Plews noticed the storage facility has been graded and their retention pond worked during the heavy rains.

Meeting adjourned at 3:24 p.m.  
Minutes prepared by Lisa Brengan

